	TERMINATION, REDUCTION, SUSPENSION, OR WITHDRAWAL OF HALAL CERTIFICATION	<i>Code</i>	QM-002
		<i>Section</i>	37
		<i>Version</i>	1 Rev. 01
		<i>Date</i>	22.12.2019
		<i>Page</i>	1 of 3

CONTENTS

1. General
2. Definitions
3. Action taken by GulfTIC
4. Evidence of suspensions, reinstatements and withdrawals
5. Applicable procedures and forms

1. GENERAL

This section describes the application of the requirements of **Clause 9.6 of UAE.S 2055-2:2016**; this section aims at describing in detail the internal operations concerning termination, reduction, suspensions and withdrawals of the Halal certification.

Such actions may be classified as:

- termination of the right to use the certificate, license and Halal Mark;
- warnings;
- reduction in scope of certification to remove nonconforming product category;
- suspension of the right to use the certificate;
- withdrawal of the right to use the certificate;
- lifting of a suspension of the right to use the certificate (reinstatement).

The Chief Operating Officer and/or Quality Manager will provide, on request, specific support for cases concerning warnings, suspensions and withdrawals.

2. DEFINITIONS

The types of action described in this section are defined below:

Termination

Deed whereby GulfTIC terminates or cancels the right to use the Halal certificate, license and Halal Mark when the licensee:

- a. goes out of business
- b. permanently stopped producing the Halal certified product
- c. cannot ensure compliance to a new requirement brought about by change in the certification scheme or applicable product standard
- d. requested for the cancellation

Reduction


Deed whereby GulfTIC reduces the scope of Halal certification such that nonconforming product(s) are excluded.

Warning

Deed whereby GulfTIC promptly informs the licensee, after an immaterial technical or administrative breach of the contract, or a breach potentially leading to serious situations, as determined by GulfTIC, and likely to involve a suspension or a withdrawal.

Suspension

Deed whereby GulfTIC suspends the license to use Halal certificate and Halal Mark for one or more products, after verifying a technical or administrative breach of contract, failure to meet the terms of an issued warning, or nonconformance found during surveillance such as:

	TERMINATION, REDUCTION, SUSPENSION, OR WITHDRAWAL OF HALAL CERTIFICATION	<i>Code</i>	QM-002
		<i>Section</i>	37
		<i>Version</i>	1 Rev. 01
		<i>Date</i>	22.12.2019
		<i>Page</i>	2 of 3

- a. defects in certified products caused by a temporary problem in the production process
- b. improper use of Halal Mark on certified products that cannot be solved by remedial measures on the part of manufacturer or trader

The suspension usually applies for a maximum of 6 months and gives the licensee the opportunity to take action in order to avoid Halal certification withdrawal by GulfTIC.

Lifting of Suspension (Reinstatement of Certification)

Deed whereby GulfTIC, after verifying complete fulfilment of contract obligations, notifies the licensee of the reinstatement of its right to use the certificate.

Withdrawal

Deed whereby GulfTIC withdraws the licensee's right to use certificate, license and Halal Mark for one or more products (or for one or several company plants or units), consequent to a serious technical or administrative breach of contract, failure to meet the terms of an issued warning, or following a further breach of contract when certification is already under suspension. The following are also grounds for withdrawal of certification:

- a. Product defect found during surveillance is not corrected within the agreed period
- b. The Halal Mark is being used for non-certified products
- c. Failure to settle financial obligation to GulfTIC
- d. Inadequate corrective actions taken to rectify the reasons for suspensions

3. ACTION TAKEN BY GULFTIC


Nonconformity reports from surveillance activities conducted by GulfTIC on certified products are evaluated by the Quality Manager for any breach of contract or noncompliance to requirements of the Halal certification scheme. The severity of violation, once substantiated, shall determine whether it merits a warning, suspension or withdrawal of the licensee's certification. The final recommendation of the Quality Manager is subject to approval by the MD.

The licensee is formally notified once the Halal certification is under warning, terminated, reduced in scope, suspended or withdrawn. The Chief Operating Officer and/or Quality Manager shall formulate and communicate the following:

- a. Substantiated nonconformity to the certification requirements resulting to the warning, termination, reduction, suspension or withdrawal of the right to use the Halal certificate;
- b. actions needed to end suspension, when applicable, and restore certification for the products/ services in accordance with the Halal certification scheme;
- c. nonconforming product(s) excluded from the scope of Halal certification, when applicable;
- d. any other actions required by the Halal certification scheme.

Termination, suspension and withdrawal of Halal certification require immediate termination of the right to use the Halal Mark as well as all types of advertising related to Halal certification of the product(s). GulfTIC makes all necessary changes to certification documents referred to in **Section 34** and public information (website, etc.) to ensure that these provide no indication that the product(s) are still certified.

If certification is reinstated after a suspension, GulfTIC will make all necessary changes to certification documents referred to in **Section 34** and public information to ensure appropriate

	TERMINATION, REDUCTION, SUSPENSION, OR WITHDRAWAL OF HALAL CERTIFICATION	<i>Code</i>	QM-002
		<i>Section</i>	37
		<i>Version</i>	1 Rev. 01
		<i>Date</i>	22.12.2019
		<i>Page</i>	3 of 3

indications that the product(s) continues to be certified. In cases where reduction of scope is made a condition of reinstatement, the procedure below for limiting scope of certification applies. All decision relating to reinstatement of certification is formally communicated to the licensee.

Actions taken by GulfTIC may be confined to limiting the scope of Halal certification. Reduction in scope may also be made as a condition to reinstatement. In any case, all certification documents and public information are revised accordingly specifying the change in scope such that nonconforming products are excluded. During this stage, GulfTIC monitors compliance with the stipulated conditions and takes legal action in case of further breaches of contract.

Termination, suspension and withdrawal of Halal certification will be communicated to the interested parties by email, telephonic calls or publicly available information on GulfTIC website. ESMA (UAE) and SASO (Saudi Arabia) (Authorities) will be informed for the same, if required.

Withdrawal of right to Halal certification may lead to legal actions by GulfTIC, when necessary.

4. EVIDENCE OF SUSPENSIONS, REINSTATEMENTS AND WITHDRAWALS

Issues related to suspension, reinstatement and withdrawal of Halal certification are formally covered during technical meetings.

The lists of withdrawals and suspensions, as well as of reinstatements, are periodically published in the official website of GulfTIC.

All evaluations, reviews or decisions needed as required by the Halal certification scheme to resolve suspensions are completed following **Section 33** and **Section 34**.

With regard to accreditation status or other mutual recognition agreements, GulfTIC promptly informs the Bodies according to the stipulated agreements.

5. APPLICABLE PROCEDURES AND FORMS

QM-002 Section 33 Review and Certification Decision

QM-002 Section 34 Certification Documentation and Directory of Certified Products